

WEDNESDAY MAY 30th, 2001

Attendance:

Deb Kelly (chair)
 Laura Park-Wyllie (minutes)
 Alice Tseng
 Linda Sulz
 Pierre Giguere
 Kathy Slayter
 Jeff Kapler
 Ginette Bernier (Merck-Frosst)

<u>Item</u>	<u>Discussion</u>	<u>Actions / Plans</u>
Welcome	As Glenda was unable to attend the meeting, Deborah Kelly assumed the role of chair for the meeting	We wish Glenda all the best and hope to see her next year.
Announcements	Alice Tseng was married in December in Russia to her new husband Slava.	Congratulations and ALL THE BEST to Alice on her new marriage.
	Christine Hughes gave birth to her baby girl recently	Congratulations to Christine!
	Michelle Foisy is expecting to deliver her baby any day now.	Best of luck to Michelle – we hope the delivery is as speedy as Christine's.
Acceptance of Agenda	Laura Park-Wyllie raised the issue of network membership to the group. Member status should be reviewed and confirmed for each member.	This item was added to the agenda.
Appointment of Incoming Chair and Secretary and Reassignment of Groups	Not all members were in attendance for the Wednesday meeting.	This item was rescheduled for discussion the following day
Follow-up Goals from Last Meeting	<u>Adverse Event Project</u> - A package from Susanne Reid had been received by the network members. - It was unclear if a response from CHAP network was required.	This item will be followed up by the new chair / secretary. Contact with Susanne Reid will be made by the new chair / secretary to clarify our responsibilities for the project.
	<u>Report from Education Subgroup</u> - Chair: Yvonne (PIERRE NEED TO VERIFY THIS) - A report was not available - Last year's goal was to conduct a survey of HIV-related content being taught to Canadian pharmacy students - The discussion revolved around whether	Linda Sulz has agreed to draft a quick questionnaire and email it to the network to gather this information

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- this was still a priority project for the group.
 - Linda Sulz indicated her interest in continuing on with this project
 - Ginette Bernier suggested we also contact the Faculty of Medicines in Canada and the Royal College of Physicians and Surgeons to inquire about their curriculum

Report from Communications Subgroup

- Chair: Ann Beardsell (**PIERRE NEED TO VERIFY THIS**)
- A report was not available
- Development of a website and listserv were discussed once again.
- The group emphasized about the useful nature of the regular emails exchanged within the group.

It was decided that a website would be too difficult to create and maintain as an intensive effort would be required to continually update the site and support it.

Alice agreed to look into setting up a list serve for the group. If a list serve is difficult to set up - we will continue to use our membership list.

Report from Research Subgroup

- Chair: Laura Park-Wyllie
- The updated survey has been circulated to the network and is being presented to the physicians.
- Laura Park-Wyllie had updated Nicola's original questionnaire. Deb Kelly had subsequently contacted the group for initial feedback. These were then integrated by Christine Hughes and mailed to the larger group. Alice Tseng will collect and collate the data. Laura Park-Wyllie will write a draft report based on the data.

All members are asked to circulate the surveys to their physicians and mail the completed responses to Alice Tseng.

Report from the Publications Group

- Chair: Sandy Tailor
- A report was not available
- An HIV website review had been discussed at the last meeting. Favourite bookmarks were sent to Sandy.

Current status unknown.
This item will be further discussion on the following day.

Clinical Sharing Session

Watch Style Beeper

- Laura Park-Wyllie presented preliminary pilot data on the acceptability, feasibility and patient satisfaction from her clinic.
- Three members from Autocontrol presented a demonstration of this new style adherence tool
- Initial feedback from the network group was positive.
- A barrier to its uptake may be its cost (\$87.50/watch + one-time software cost of \$500)

Pamphlets on the Recall Watch is attached.
(PIERRE NEED TO ATTACH THIS TO MAILING)

Network Dinner

Meeting was adjourned.

THURSDAY MAY 31th, 2001

Attendance:

Deb Kelly (chair)
 Laura Park-Wyllie (minutes)
 Alice Tseng
 Linda Sulz
 Pierre Giguere
 Kathy Slayter
 Jeff Kapler
 Sandy Tailor
 Ginette Bernier (Merck-Frosst)

<u>Item</u>	<u>Discussion</u>	<u>Actions / Plans</u>
Clinical Sharing Session	<u>Hyperglycemia in HIV</u> - Kathy Slayter - Kathy has drafted an algorithm on the diagnosis and treatment of diabetes	Presentation notes attached (PIERRE NEED TO ATTACH THIS TO MAILING) Copy of Algorithm attached (PIERRE NEED TO ATTACH THIS TO MAILING) The network is asked to send any feedback to Kathy
	<u>CME on HIV Webpage</u> - Alice Tseng brought up the opportunity to participate in this new website - Francois LeMay from Glaxo has offered to us – that we could contribute to the website - The group discussed whether we still wanted a website? Did we want to contribute to it? - Deb had visited the website. Good potential but not much there yet. - Group liked that it was a Canadian website - Several concerns were raised: keeping the website current, amount of work involved, information becoming outdated quickly - An alternate idea was proposed – to piggyback our information with the website at Alice's hospital. This proposal was well-received by the group.	The group decided not to join the website based on the discussed concerns. Posting information on the: www. tthhivclinic.com website was agreed upon. All network members that has patient education materials, learning resources, good articles for references, good links / websites (HIV pharmacology links) should send these to Alice and she will add them to the website. Alice will put together a little section on the CHAP network on the website. Alice will look into the possibility of cataloguing the CHAP newsletter on the website
	<u>Perinatal Prevention of HIV</u>	Cancelled as Glenda was unable to attend the meeting
	<u>L-Acetyl Carnitine vs L-Carnitine</u>	Members with any clinical experience

	<ul style="list-style-type: none"> - Much discussion resulted from talking about the potential benefits and uses of these supplements. - Is there a difference in the efficacy of these two formulations - Has efficacy for peripheral neuropathy been demonstrated for either formulation 	with these agents are encouraged to share their experiences with the group.
Presentation	<p>"Impact of Pharmacokinetics on Treatment Success"</p> <p>Dr. David Back, Liverpool, UK</p>	<p>Presentation Notes attached (PIERRE NEED TO ATTACH THIS TO MAILING)</p>
CHAP Network Membership	<p>We reviewed the mission statement and membership of the network. There are spots for 20 people. Merck is open to more sponsorship if it is required.</p> <p>We very much want to have people on the network that will make the commitment to come to the conference and be an active member of the group.</p> <p>Need to have a recommitment from each member of the group.</p> <p>Roles of regional delegates</p> <ol style="list-style-type: none"> 1. Attend network meetings 2. Active member of at least one subgroup 3. Disseminate information to other pharmacists in their region as appropriate 4. Have to contribute one of either clinical or research or education in HIV practice 	<p>In the future, members are reminded they may send a delegate to the meeting if they are not able to attend.</p> <p>The new chair (Alice) will contact members to confirm their desire to be part of the core group vs the expanded membership.</p> <p>General Membership The general membership will be opened to any pharmacist with HIV interests. These pharmacists may participate in all email discussions, be on the listserve, and be invited to attend the network meeting next year.</p> <p>Core Membership The core membership will include the 20 designated spots of the original membership. These members will be provided with funding to attend the meeting. If one of these regional representatives are not able to attend the meeting, they may send a delegate in their place. This delegate may receive the core member's funding to attend the meeting.</p>
Incoming Chair and Secretary		<p>Alice is chair Pierre is secretary</p>
New Research, Education and Publication Goals	<p>Sandy Tailor proposed the idea of continuing with last-year's project of a critical evaluation of HIV websites. She asked whether this was still an appropriate idea.</p> <ul style="list-style-type: none"> - these idea was met with approval from the group - a pilot project was discussed looking at HIV websites providing information on drug interactions - this sort of research could be presented at either the 9th CROI or Barcelona or CAHR, encore presentations could be given at the PPC and CCCP conference next year - a submission for publication would follow naturally from this effort... perhaps the Annals of Pharmacotherapy <p>Depending on how the pilot goes, it may be</p>	<p>This project incorporates the areas of research, education and publications. Therefore, instead of having small subgroups – we will try to have the three groups work together to complete this project.</p> <p><u>Timelines</u></p> <p>Preparation</p> <ul style="list-style-type: none"> - Sandy will pull guidelines for criteria for the evaluation of the website <p>Design</p> <ul style="list-style-type: none"> - Sandy and Debbie will draft a protocol - Target completion: August 1st

expanded to a larger study and possibly expand to address other aspects such as patient drug information, adverse reactions etc.

Generation of Website list

- Sandy and Debbie will develop the list of the websites to evaluate
- Target completion: Labour Day

Website review/ Data extraction

- All core** members of network (except Sandy) will be assigned several websites to review based on a set methodology
- All core members are asked to block off time during September (approximately 1 afternoon) to complete this task.
- All reviewers will be asked to directly input their data into the provided Excel template.
- Target completion: September 21st

Data Analysis

- Sandy will do the data analysis
- Target completion: Thanksgiving

Draft Abstract

- Sandy will draft this and send to group for feedback
- Target completion: Mid-late October

Feedback on Abstract

- Network group will be asked to provide feedback
- Target completion: October 31st.

Draft Publication

- Kathy Slayter agreed to perform this component of the study

Publication Submission

- Kathy will facilitate this submission
- Target date: February 2002

** Core group will be Sandy / Deb / Pierre / Jeff / Alice / Linda / Kathy / Laura

Ginette kindly extended her help to the group.

Future Directions

Next year's CHAP network meeting will be held in conjunction with CAHR once again.

The format will be a "split" meeting once again. (Carry the meeting over 2 days).

Next year – we'll attempt to begin the meeting earlier (early afternoon on first day of meeting as opposed to early evening).

Next year – we will re-discuss the

subgroups and decide whether we will pursue that structure once again (as opposed to a merged group approach).
