

## HIV ADVANCED (YEAR 2) PHARMACY RESIDENCY

### RESPONSIBILITIES OF THE PHARMACY RESIDENT

#### Reporting Relationships:

The resident is responsible to:

- designated rotation preceptors
- residency coordinators
- residency program directors (Director of Pharmacy – Clinical)
- residency project preceptor

#### Resident Responsibilities:

The resident is expected to:

1. complete the prior learning assessment form including personal learning objectives for the residency year and return this to the coordinators within one month of accepting the position.
2. prepare personal learning objectives for each rotation and review these with the rotation preceptor.
3. fulfill the goals and objectives of each rotation and other residency activities to acquire all the educational outcomes of an advanced (year 2) residency program.
4. identify areas of improvement (via self-assessment and preceptor evaluations) for future rotations.
5. complete all assessments and reflections in a timely manner (refer to residency evaluation framework).
6. complete a residency research project by the end of the year (refer to the research project rotation goals and objectives).
7. Complete research training as appropriate to his/her research project, such as:
  - UHN: Good Clinical Research Practice (GCRP) e-learning module
  - UHN: CAPCR Overview/Hands on Training e-learning module (for protocols submitted to UHN REB)
  - UHN Quality Clinical Investigator Practices (QCIP) Training Program on Foundations in Research Involving Humans <http://intranet.uhnresearch.ca/service/quality-clinical-investigator-practices-qcip-training-program>
  - TCPS 2 Tutorial Course on Research Ethics (CORE): <http://www.pre.ethics.gc.ca/eng/education/tutorial-didacticiel/>
  - University of Toronto OISE Research Design & Analysis Workshops: [https://www.oise.utoronto.ca/ec/Home/Workshops\\_Events/Workshops/Data\\_Analysis/index.html](https://www.oise.utoronto.ca/ec/Home/Workshops_Events/Workshops/Data_Analysis/index.html)

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- Good Clinical Practice (GCP) and Health Canada Division 5 training through CITI-Program and Standard Operating Procedures (SOP) training (MUHC)
- 8. present the residency project results to the pharmacy department / Immunodeficiency Clinic / Chronic Viral Illness Service staff as applicable, the Residency Advisory Committee (RAC) and the Toronto area community at the Canadian Society of Hospital Pharmacists' (CSHP) resident research night (depending upon availability)
- 9. participate in preceptor training/workshops (as scheduled)
- 10. precept students/Year 1 residents / MSc Advanced Pharmacotherapy residents as assigned during residency rotations. For teaching opportunities at MUHC, if the HIV resident is not fluent in French, efforts will be made to ensure that the student or Year 1 resident the HIV pharmacy resident is precepting is bilingual and is able to write clinical notes in English.
- 11. prepare and deliver the required presentations (see presentation guidelines).
- 12. become licensed as a pharmacist in Ontario and/or Québec at the earliest opportunity upon being admitted to the program (mandatory for Ontario or Québec applicants; strongly recommended for other applicants).
- 13. be registered as a resident with l'Ordre des pharmaciens du Québec.
- 14. maintain a Learning Portfolio (refer to specific documents).
- 15. act in a professional manner at all times.
- 16. adhere to pharmacy department and residency program policies and procedures.
- 17. be an active member of the CSHP for the entire duration of the residency program.
- 18. participate as a member of RAC.
- 19. act as the secretary during RAC meetings (minutes should be submitted to the residency coordinators within 2 weeks of the meeting).
- 20. notify rotation preceptor and residency coordinators of unanticipated absences as soon as possible.
- 21. contribute actively to vision, goals, education, evaluation and quality improvement activities of the residency program and the pharmacy department.

### **The resident is encouraged to:**

1. become actively involved in appropriate professional activities (ie. CHAP, CSHP, PNMVH, Faculty etc.).
2. attend and participate in other resident presentations whenever possible.
3. take English or French classes, as applicable, if not already fluent in both languages.



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*Last updated April 2020*