



HIV ADVANCED (YEAR 2) PHARMACY RESIDENCY

RESIDENCY COORDINATOR/RESIDENT END OF YEAR MEETING

Purpose:

The purpose of the end of year meeting is to formally discuss resident progress and gather resident feedback at the end of the residency program.

Prior to the meeting the resident will:

- Ensure learning portfolio is complete and organized
- Ensure Longitudinal Knowledge tracking form is completed
- Complete clinical longitudinal assessment form (summary of all rotation evaluation scores and comments)
- Reflect on progress from start to end of residency, including rotations completed, project, and results of oral exams, as well as fulfillment of personal objectives

Prior to the meeting the coordinator will:

- Organize time and place for meeting

Items for review during the meeting:

- Resident reflection on progress including knowledge, competencies based on rotations completed and oral exam results
- Discussion of assessments from midpoint to end of residency
- Discussion of end of year resident assessments
- Review of residency project status and plan for any outstanding items/submission of manuscript
- Career plans
- Review items for residency/preceptor awards submission
- Reflect on role of residency mentor
- Discussion on resident feedback of overall program (informal; formal assessments on program, director & coordinators to be completed within 3 months of end of program)